

CANDIDATE INFORMATION

SENIOR RESEARCH FELLOW

Computer Science and Cultural Data Analytics

**Department of Music
School of Film, Music and Theatre**

**Specific Purpose Whole Time Appointment
(anticipated duration 4.5 years)**

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1. WELCOME FROM THE PRESIDENT

Many thanks for your interest in a career at University College Cork (UCC).

Originally founded in 1845 as "Queen's College Cork", UCC is one of Ireland's oldest institutions of higher learning. Our spectacular campus situated in a global tourist destination, and serves a community that is both local and global. Ranked in the top 2% of universities worldwide, UCC was named as Ireland's *Sunday Times* University of the Year in 2016, and again in 2017, the only Irish university to receive this designation in consecutive years. UCC was honoured to be named the World's First Green University Campus (Federation for Environmental Education, Copenhagen).

UCC has an ancient heritage with a modern focus. Our own Professor Michael J. O'Kelly excavated the world's oldest astronomically aligned structure at Newgrange. Our first Professor of Mathematics, George Boole, wrote his "Laws of Thought" here, which provides the basis for all modern-day computer science.

Our graduates are found excelling in every walk of life throughout the world, from poet to politician, from nuclear scientist to philosopher. Today, UCC's student body of some 20,000 includes over 2,800 from 100 countries across all continents. We employ 2,700 professionals. Over one third of our academic staff have come from overseas. We enjoy many accolades as a high quality employer. The true strength of our university lies in the people who work and study here. The diversity of our workforce and our students is our competitive edge in realising our mission to *"create, preserve, and communicate knowledge and to enhance intellectual, cultural, social and economic life locally, regionally and globally."*

Our vision - UCC a contemporary Irish University with a global outlook will, I trust, prove attractive to you. This briefing pack contains information which I hope will be useful and informative should you be selected to attend for interview here in Cork.

I trust that your experience of our recruitment process will be a positive one and I thank you, again, for considering a career at University College Cork.

Professor Patrick G O'Shea

2. Information on the Unit

School of Film, Music, and Theatre

Formed in 2019, the new School of Film, Music and Theatre incorporates the Department of Film and Screen Media Studies, the Department of Music, and the Department of Theatre. The School places a high priority on excellence in research (including practice-as-research) and the provision of the most progressive education in Film, Music, and Theatre in Ireland today. The School is renowned for the diversity of its course offerings, its student-centred ethos, and its commitment to integrating scholarship and artistic practice. It fosters an environment within which diverse types of research occur, including creative scholarship, composition, production and performance.

<https://www.ucc.ie/en/music-theatre>

Department of Music

The Department of Music at UCC is committed to the cultivation – through creativity in teaching, research, composition and performance – of a dynamic learning community dedicated to an interdisciplinary and cross-cultural understanding of music



The Department of Music, above the River Lee

The Department is housed in the historic St Vincent's Monastery on Sunday's Well Road, building no. 74 on the campus map at:

http://www.ucc.ie/en/media/siteassets/contentassets/maps/UCC_CAMPUS_MAP_23_11.pdf

The site commands panoramic views over the River Lee, UCC's main campus and much of Cork City. The building includes a small hall which can be used for performances and conferencing, a number of teaching rooms and practice rooms, student computing facilities and a computer music studio. There is a collection of instruments, including some historical keyboards, Irish traditional instruments and Ireland's earliest gamelan, *Nyai Sekar Madu Sari* (Venerable Flower of Honey Essence, built in 1994), all of which are in regular teaching use. There is a nationally significant archive of Irish traditional music, and the Department also hosts the (privately held) Archive for Irish Traditional Dance.



UCC Gamelan rehearses for a performance with Colin Dunne (traditional and modern dancer, currently Traditional Artist in Residence to UCC), in Cork Opera House

The academic staff of the department currently comprises one professor, seven full time staff, four part time staff, three postdoctoral fellows, and a large number of tutors, many of whom are internationally established performers of Irish traditional music. A broad range of specialisms reflects a commitment to the equality of all musics and approaches. They are supported by two administrators and a technical officer. The current student body comprises 170 undergraduates, 26 Masters student and 6 PhDs, plus a number of visiting students.

The Department of Music at UCC has attracted a disproportionate amount of funding and other accolades. Members of its staff have achieved considerable success with funding from the Irish Research Council, the Arts Council of Ireland, Marie Curie fellowships and other sources. Staff and students have won a number of local and national awards, including the UCC President's Award for Excellence in Teaching and Learning, 5 CACSSS PhD Excellence Awards, the Boole International Scholarship for PhD Research.

Current Degree Programmes

Undergraduates in Music at UCC enrol on the three-year BA (Hons) in Arts-Music. This is the most musically diverse undergraduate programme on offer in Ireland, so preparing students for engagement with and employment in the diversity and vitality of the contemporary musical world. On the BA, students gain a rich experience and understanding of music in historical contexts and in contemporary society, integrating practical study alongside academic and theoretical courses. Students have a considerable choice of music-related options, allowing them to build up a distinctive profile as a musicologist, ethnomusicologist, composer, sound artist, songwriter, performer, producer, educator or worker within the cultural and music industries.

BA Arts-Music students take a minimum of 30 credits per year in Music plus study in one or more other subject areas offered at UCC, and they can extend their studies by building in a year of overseas study in Europe or further afield. At the end of Year 1, students may also transfer to the BMus, a four-year degree where they entirely specialize in Music throughout Years 2-4.

Further details on the BA: <http://www.ucc.ie/en/ck104/>



Undergraduate and postgraduate students take part in CAVE (Cork Audio Visual Ensemble, a live interactive digital music performance group)

There are also undergraduate Certificate and Diploma courses in Music, and up to 250 international visiting students per year take one or more modules in Music. Many of these students are from North America, with others from continental Europe taking

advantage of UCC's numerous Erasmus scheme agreements to study in Ireland.

The following postgraduate taught courses are currently on offer:

- Higher Diploma in Arts (Music): <http://www.ucc.ie/en/cka20/>
- MA Digital Music and Media Composition: <http://www.ucc.ie/en/ckd15/>
- MA Experimental Sound Practice: <https://www.ucc.ie/en/cke78/>
- MA Ethnomusicology: <http://www.ucc.ie/en/cke68/>;
- MA Music and Cultural History: <http://www.ucc.ie/en/cke79/>
- MA Performance (Music): <http://www.ucc.ie/en/ckd18/>
- MRes: <http://www.ucc.ie/en/study/postgrad/research/mres/>

Each course reflects the Department's aim to provide distinctive, cutting-edge instruction to graduates in areas of internationally recognised disciplinary (and interdisciplinary) strength.

Research degree programmes are well established and offer diverse options for doctoral study:

- PhD and MPhil (Music)
- PhD and MPhil in Original Composition (Music)
- PhD in Creative Performance
- PhD in Creative Practice

Research Activity

The Department of Music is one of the pre-eminent departments for music research in Ireland. It offers a distinctive, stimulating and rich environment in several primary areas of contemporary music research, particularly ethnomusicology, musicology, popular music studies, composition and other sonic arts, improvisation and performance. Within each area, our research extends across a range of subfields and interdisciplinary vectors, and all staff are encouraged and supported in building or maintaining a leadership position in their respective areas of research activity.

Individual staff research pages can be accessed via <http://research.ucc.ie/profiles/A021> and these contain details of publications, research grants and other initiatives, whether individual or involving teams at UCC or elsewhere.

The Department hosts a weekly research seminar series in term-time with visiting speakers from Ireland, Europe, North America and further afield. Many of the concert performances in the weekly FUAIM [Irish, n. sound, noise] series are genuinely research oriented too and reflect the diversity of the department.

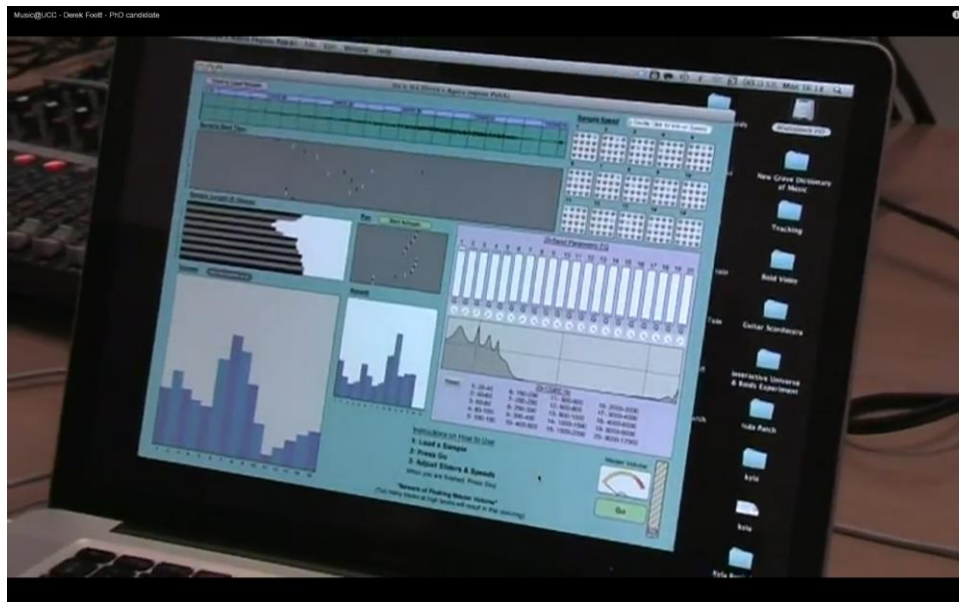
We host a wide range of national and international annual conferences, symposia and workshops. Many staff act as conference team members within Ireland and abroad. Several are members of the boards of academic societies and of journal advisory boards, and some serve on grant review panels nationally and internationally. Others

are active as reviewers for books (pre- and post-publication), as external examiners for undergraduate, PGT and PGR programmes, and as editors of scholarly journals.

Several staff are composers and performers with extensive national and international profiles.

A departmental scheme for research planning is in place, and staff can bid for a departmental grant toward any aspect of their research (with the Research Committee distributing an allocation of €4,500 between applicants). Further support is available at CACSSS and University level, and via external funders, including the Irish Research Council, the European Research Council, and the Arts Council of Ireland.

Currently, two staff are involved in large-scale European Research Council grants from the European Union. Links to individual staff pages are at <http://www.music.ucc.ie/index.php?/staff/>.



Cultural Contributions

The Department of Music plays a pivotal role in the vibrant cultural life of the University and the city of Cork. Our series of professional concerts is open to the public, as are our Degree final recitals, and are notable for the diversity of musics represented. Staff and students alike perform regularly throughout the region and further afield, many of them at high professional level. The Department hosts Artists in Residence in both classical music and Irish Traditional Music.



Indian Music Workshop

Activities initiated within the Department have meanwhile spread into the community. Excellent recent examples include the rise of a Sacred Harp singing tradition, which developed out of classes first initiated inside the Department, and the creation of Cork Community Gamelan, commissioned by Music Generation in partnership with UCC Music Department. Staff and students are engaged with Cork's unique Sound Art and Improvisation scheme. Staff also work closely with various national and local organisations including Music Generation, the Arts Council, the Higher Education Authority, Cork City and County Councils and various traditional music institutions.

UCC Creative

UCC has committed in its strategic plan to developing *UCC Creative*, a space for research, learning and practice in the creative arts. This initiative is currently under active development and will provide:

- enhanced support for existing, extensive campus-based and outreach activities in the creative and community arts;
- development of the creative hub, a dedicated arts practice and research space;
- augmentation of its programme of innovative arts practice research, which will act as a bridge between the academic work of the University and the Irish and international creative arts and technologies sectors; and
- curation of dynamic and creative contributions to the Decade of Commemorations.

UCC Creative promises a beneficial synergy with the Irish Government's 'Creative Ireland' 5-year plan.

Musicology at UCC

Ireland has a reputation for rebelliousness, and Cork is its Rebel City. It is no surprise, then, that UCC Department of Music is something of a rebel department, encamped on high ground, towering above UCC's beautiful central campus on the River Lee. UCC Music is a bit of a rogue due to its long-held commitment to the equal valuation of all music cultures and traditions, from the classical canon to Irish trad and global traditional musics, popular musics, jazz, and emergent musics. University College Cork's musicologists set aside the standard music history sequence still common to many undergraduate programmes at the beginning of the twenty-first century. We share a radical and critical understanding of music as a human practice that reflects a culture and has the potential to shape it. Our MA in Music and Cultural History is effectively a manifesto for musicologies of the future. It is a revolutionary postgraduate programme in musicology. With this post, we seek to build on this vision at undergraduate and postgraduate levels, so expanding and reinvigorating our offerings in popular music studies.

At UCC, students explore a diverse range of musics, past and present, from early music and the Western canon, to jazz, film music and popular musics. Students draw upon performance studies and critical cultural theories, and gain fluency with the methodological tools to study manuscripts, use archives, and perform close readings of multimedia texts. Our students write final research projects, MA theses, and PhD dissertations ranging from studies of the songs of Jehan de Lescurel in the *Roman de Fauvel* and gender representations in Mozart's *Don Giovanni*, to performance studies of the forgotten "father of Western Swing," Milton Brown, the mediated experience of the iTunes Music Store, intertextuality in Quentin Tarantino's *Inglorious Basterds*, and postcolonial Irish hip hop.

All of this takes place against a thriving music culture. The Rebel City's own music history ranges from UCC composer, Aloys Fleischmann, and renowned Irish trad revivalist, Seán Ó Riada, to famed blues-rock guitarist, Rory Gallagher, and our students embody this rich history, performing (and often fusing) classical, jazz, traditional musics, rock, pop, and edm in the city's rich music scene. The 2005 European Capital of Culture hosts large-scale international festivals like the West Cork Chamber Music Festival, East Cork Early Music, IndieCork Film and Music Festival, Cork Jazz Festival, Cork Folk Festival, smaller festivals of avant-garde music and culture, like the Quiet Music Festival and the Avant, and popular music festivals like [It Takes a Village](#) and the new internationally acclaimed [Sounds from a Safe Harbour](#) (curated by The National's Bryce Dessner). The city is also home to major performing arts organisations including the Triskel Arts Centre and Cork Opera House, and UCC Music organises an unusually varied concert series in venues across the city.

Current Full-Time Staff in Musicology

Dr Melanie L. Marshall (Course Coordinator), BMus (Edinburgh), MA, PhD (Southampton). Dr Marshall is a musicologist specialising in sixteenth-century Italian music, and in issues of gender and sexuality in music (including contemporary popular music).

Professor J. Griffith Rollefson, BA (Macalester College), MM composition (Bowling Green State University), MM musicology (Bowling Green State University), PhD (Wisconsin-Madison). Dr Rollefson is a musicologist specialising in popular music studies, notably concerning global hip hop, jazz and blues, and in American and other modern musics.

Dr Danijela Kulezic-Wilson, BMus (Belgrade), PhD (Ulster), a musicologist specialising in comparative arts, film music and the musical poetics of film.

Dr Jillian Rogers, BM (University of Denver), MFA Musicology (Brandeis University), PhD Musicology (UCLA). Dr Rogers is a musicologist who specialises in nineteenth- and early-twentieth-century European and American musical cultures, as well as in how people have historically used music as a way of coping with grief and trauma.

There are additionally a number of staff in Music and in UCC more widely with an established interest in musicology.



Student Performance at Cork's Triskell Arts Centre

Special Resources

On-site resources for musicological work include, a composition and music technology lab and a new state-of-the-art recording studio with a live room equipped with a full complement popular musical gear (drum set, percussion, synths, guitars, amplifiers, etc.). Mobile recording gear (and support in its use) is available from the Departmental Technician. A number of non-western musical instruments are also available for teaching use, including Ireland's earliest gamelan, a collection of Indian instruments, West African drums, as well as many Irish traditional instruments, some early music instruments, keyboard, percussion, and bass.

The Department is host to two archives, one dedicated to traditional music, the other to traditional dance. The Department's Traditional Music Archive houses more than 2,000 items of original field recordings collected over the past 40 years by both students and staff of the Department, plus recordings of concerts and events, plus dissertations, photographs, old instruments and ephemera. It attracts visitors from UCC and from many other institutions. The (privately held) Archive of Traditional Dance offers a rich body materials for those researching Irish dance and its music. Further materials are held in the main library collections. Among these, material from the O'Neill/Henebry digitisation project is now available online.



From the Henebry / O'Neill collection of wax cylinders

There are numerous research centres at University College Cork, listed [here](#). Among them, the Marginalised and Endangered Worldviews Study Centre ([MEWSC](#)) and the Institute for Social Science in the 21st Century ([ISS21](#)) might both appeal strongly to the appointee in terms of forming future research groupings and alliances

Ireland's second city, Cork is home to an increasingly diverse population, which offers many opportunities for new ethnomusicological study. It is also located at the centre of an area rich in Irish traditional musical heritage, and further areas, for example the Muskerry Gaeltacht, renowned for its *sean-nós* singing tradition, lie in close proximity. The Sliabh Luachra area, which straddles the borders of Cork and Kerry, is highly respected for its unique musical style. Cork is also celebrated for its piping tradition, being the location of the first Uilleann Piper's Club in the world, founded in 1898.

3. Job Description

University College Cork invites applications for an experienced Senior Research Fellow to lead a new high impact 5-year research project in the area of Hip Hop Studies. The position of Senior Research Fellow is in the area of Computer Science and Cultural Data Analytics, and is available at the Department of Music in the School of Film, Music, and Theatre at University College Cork. The position is funded by the European Research Council and is associated with the research project CIPHER: Hip Hop Interpellation. This study of global hip hop knowledge flows will synergize computational and ethnographic methods to examine how hip hop “unlocks the global through the local.” The principal investigator of the project is Professor J. Griffith Rollefson.

The successful candidate will work on a research project in global hip hop studies that combines cultural data analytics (text and sound, crowdsourcing, NLP, machine learning, semantic web, stylometry) with ethnographic and cultural studies methods. The researcher will work closely with the PI and a team of ethnographic researchers. S/he will also manage a dedicated doctoral student and a computational support team at the Insight Centre for Data Analytics.

The successful candidate must be able to design and execute transformational computational solutions combining crowdsourcing, machine learning, and sonic analysis of the highest order. S/he will show an ability to manage a doctoral student and data analytics team and work collaboratively with the PI and a team of cultural specialists. In the Application Letter, the candidate is expected to outline how her/his research record, interests, and skills align with the CIPHER project – namely, how s/he might attend to the particular challenges that cultural technologies like Shazam.com, WhoSampled.com, RapGenius.com, and others have approached in the last decade—and how s/he might advance and synergise those solutions. Additional skills might include web app design, data visualization, semantic web, API development, etc.

The successful candidate is expected to live in Cork, Ireland and become part of the research environment/network of the university and contribute to its development. The researcher is expected to publish independently and together with the CIPHER team, present research papers at workshops and international conferences, and contribute to popular dissemination of the research results.

In the evaluation of the applications, emphasis will be placed on:

- the applicant’s scientific merit, research experience, and innovation
- demonstrated knowledge of computer science and data analytics
- the applicant’s estimated academic and personal ability to carry out the project within the allotted time frame and contribute to the research project CIPHER
- good co-operative skills, and the ability to successfully join in academic collaboration within and across disciplines.

KEY ACCOUNTABILITIES

Selection Criteria

The successful candidate will be expected to:

- To manage and conduct a specific programme of research and scholarship.
- To independently identify research objectives and potential funding sources and to prepare and write bids for funding proposals.
- To have a strong track record in securing external funding, including own salary.
- To disseminate the outcomes of the research, including peer-reviewed academic publications of international standing.
- To take a leading role in the further development of the research programme and in seeking and pursuing appropriate external funding.
- To participate fully in the wider research and scholarly activities of the Research Centre, School and College.
- To have some teaching and mentoring duties.
- To supervise post graduate research students as supervisor or co-supervisor, as appropriate.
- To mentor and assist students and early-stage researchers in the research group, School and College.
- To take responsibility for, manage and conduct administrative and management tasks associated with the research programme.
- To engage in appropriate training and professional development opportunities as required by the Principal Investigator, School or College.
- To carry out any additional duties as may reasonably be required within the general scope and level of the post.

ESSENTIAL CRITERIA

The ideal candidate will have:

- PhD in computer science, data analytics, or other relevant fields.
- Ability to design and execute computational solutions involving crowdsourcing, machine learning, and textual and sonic analysis.
- Specialisms in stylometry, semantic web, and/or computational sociolinguistics will be considered an advantage, as will web app design and data visualization.
- The candidate's skills and research record must be closely aligned with the CIPHER initiative's proposed methods.
- Strong skills in written and oral English
- Personal suitability and motivation for the position
- The capacity to work independently on research projects.
- The ability to assess and evaluate concepts/theories in order to develop original solutions and particular knowledge of, and expertise in research methodologies.
- Track record of high-quality peer reviewed publications.
- Experience in post graduate and Post-Doctoral supervision.

- Strong project management experience.
- Ability to provide leadership to small research teams.
- Ability to secure independent external research funding.
- Ability to contribute to broader organisational and management processes.
- Knowledge transfer and commercialisation experience is highly desirable.

Please note that Garda vetting and international police clearance check may form part of the selection process.

Conditions of Employment:

IUA Salary scale [new entrants]: Senior Research Fellow: €65,414 - €70,200

Salary placement on appointment will be in accordance with public sector pay policy.

As required by public pay policy for the higher education sector, new appointments to a direct entry recruitment grade will generally be at the minimum (1st point) of the relevant scale.

For existing public servants, the restriction to the first point on scale may be varied where a person is appointed to the same or an analogous grade, role or position as their previous public service employment.

The rate of remuneration for all appointments may be adjusted from time to time in line with government policy

Normal hours of duty are Monday to Thursday inclusive 9.00 a.m. to 5.30 p.m. and 9.00 a.m. to 5.00 p.m. on Friday, with 60 minutes for lunch daily. Due to the nature and seniority of the post, however, it may be necessary to extend and vary these hours from time to time in order to meet the exigencies of the post.

Annual Leave will be 30 days per annum. This leave is exclusive of public holidays and Good Friday. The leave year commences on 1 July annually and four days annual leave must be held for the Christmas closure period.

Sick Leave: Sick leave will be granted in line with University policy in this regard which may change from time to time. You should familiarise yourself with the University Sick Leave Policy and University Sick Leave Management Policy.

The **tenure** of the post is **specified purpose**, based on the following provisions:

(a) A probationary period of twelve months shall apply from commencement of employment in the post during which the contract of employment may be terminated by either party in accordance with the Minimum Notice and Terms of Employment Acts, 1973 to 2001. The probationary period may be extended at the discretion of the University.

(b) Except in circumstances of gross misconduct justifying immediate dismissal, the appointee will receive one month's notice of termination of employment, or, if greater, such notice as is provided for in a minimum notice in terms of Employment Act, 1973.

(c) The appointee is required to give one month's notice of termination of employment.

(d) Under the Public Service Superannuation Act 2004, for all new entrants to the Public Sector on or after April 2004, the normal retirement age is 65. It is no longer possible therefore to retire before age 65.

Pension: The appointee will become a member of the Single Public Service Pension scheme, which provides personal retirement benefits as well as benefits for spouses and children. The contribution rate comprises 3% of pensionable remuneration and 3½% of net pensionable remuneration. Tax relief is accrued on these payments.

Additional dependants' benefits can be provided by membership of the **Voluntary Life Assurance Scheme**. You will be automatically included as a member of the scheme on commencement of your employment but you may elect to opt out of the scheme at any stage. The current membership rate is 0.33% of your salary.

Membership of the **Group Personal Accident Scheme** shall apply to all employees, subject to individual acceptance by the Insurance Company. The salary quoted is subject to a deduction from salary at the rate of .06%

The UCC **Income Continuance Plan** (ICP) provides a source of income in the event of long or short-term temporary disability. As part of your contract of employment you will be **automatically** included in the ICP with effect from the same date provided you have not previously opted out of the plan or you have been declined for cover under previous contracts of employment with UCC. The cost of membership of the plan will be deducted from your salary. The current membership rate is 0.91% of your salary.

The **Pay Related Social Insurance Class A1** rate of Pay Related Social Insurance (PRSI) applies to the post.

Voluntary Health Insurance: A VHI/Laya/ Aviva Health/ HSA/GloHealth group scheme is in operation and contribution may be deducted from salary, with effect from the Scheme's renewal date (May of each year).

Additional benefits: We offer progressive employment and training policies including opportunities for further studies. Staff can avail of membership of a variety of clubs and societies and a wide range of facilities on campus, including a leisure centre.

As an equal opportunities employer we offer a comprehensive suite of flexible working and family friendly initiatives. A list of such initiatives is available on our [webpage](#).

Certificates and Testimonials: These documents should not be sent with the application. Candidates who are selected for interview will be requested to submit the necessary documentation.

Shortlisted candidates for posts shall be required to appear in person before a Board of Assessors in Cork, in which case travelling and subsistence expenses at approved rates will be paid.

A successful candidate will be required to submit a birth certificate, documentary evidence confirming academic qualifications. Garda vetting and/or an international police clearance may also be required.

References will be sought in relation to all candidates invited to attend for interview.

Please note that if you are considering applying for this post you must be able to supply proof of the right to work in Ireland. If you do not have the right to work in Ireland you would need to obtain a **work permit**. We are obliged by European law to appoint people who are citizens of the European Economic Area (EEA) where possible. Where there is no skills shortage for a particular post, it is highly unlikely that a work permit would be granted.

Candidates may be required to produce documentary evidence to support any statements made by them on their application form or any supporting documentation.

Note: Candidates should note that any inaccurate information will invalidate their application.

For an informal discussion on the post please contact J. Griffith Rollefson, Professor of Music, CIPHER@ucc.ie, +353 (0)21 490 4530, on or before the closing date.

Applications must be submitted online via the University College Cork vacancy portal. Applicants must submit the following attachments with the electronic application, preferably in pdf format

- Cover letter (max 3 pages) describing the applicant's qualifications and motivation for the position. The cover letter should also address the following questions:
 - (A) Based on CIPHER's Computational Methods [here](#), how will your work attend to the basic challenges of 1.) the Crowdsourcing Gems phase, 2.) the Textual API phase, and 3.) the Sonic API phase?
 - (B) How will you draw upon your methodological and computational background and previous research or practical experience when working on the project? How will that background benefit the project?

- (C) How will you deal with potential practical and ethical challenges?
- Curriculum Vitae (complete list of education, positions, teaching experience, administrative experience and other qualifying activities, including a complete list of publications)

Please note that all documents must be in English.

The short-listed candidates will be invited to an interview by video conference or at UCC. Interview details will be finalized at a later date.

Queries relating to the online application process should be referred to recruitment@ucc.ie, quoting the job-title.

Candidates should apply, in confidence, **before 12 noon (Irish Local Time) on Thursday 8th August 2019.**

No late applications will be accepted.

UNIVERSITY COLLEGE CORK IS AN EQUAL OPPORTUNITIES EMPLOYER

Please note that an appointment to posts advertised will be dependent on University approval, together with the terms of the employment control framework for the higher education sector

Former Irish Public Service employees - Certain Restrictions on Eligibility

Eligibility to apply for a position may be affected where applicants were formerly employed by an Irish Public Sector body and previously availed of an Irish Public Service Redundancy or Incentivised Retirement Scheme including:

- Collective Agreement: Redundancy Payments to Public Servants
- Incentivised Scheme for Early Retirement (ISER)
- Department of Health and Children Circular (7/2010)
- Department of Environment, Community & Local Government (Circular Letter LG(P) 06/2013)

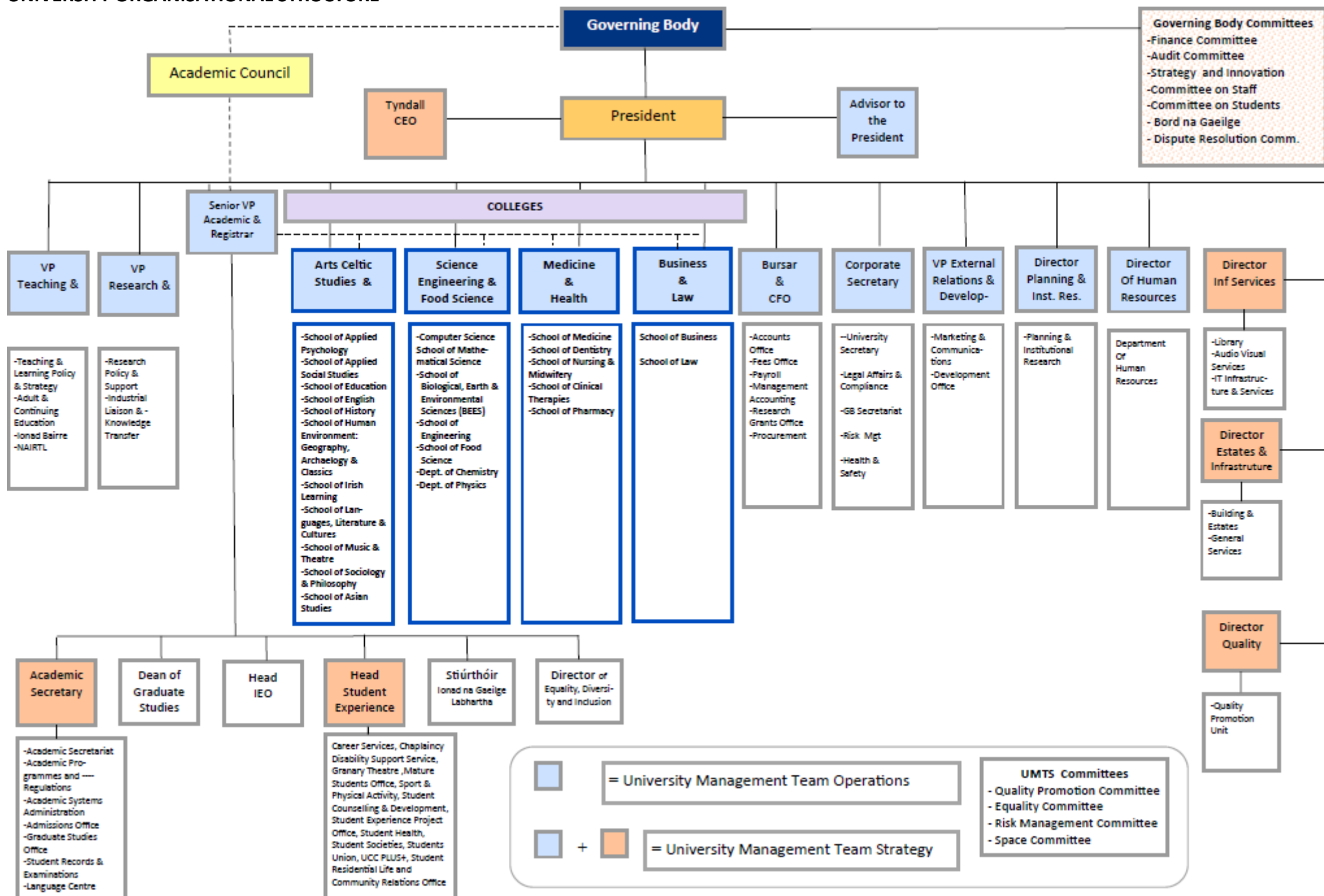
Applicants should ensure that they are not precluded from re-engagement in the Irish Public Service under the terms of such Schemes. Any queries should be directed to an applicant's former Irish Public Service Employer in the first instance.

4. UNIVERSITY STRATEGIC PLAN

Details of the UCC Strategic Plan can be found on

<http://www.ucc.ie/en/strategicplanning/strategic/>

5. UNIVERSITY ORGANISATIONAL STRUCTURE





Cork City

6. ABOUT CORK

Recently identified as one of the top ten city destinations by the Lonely Planet guide, Cork is a place not just to visit, but to live; offering a quality of life and an academic and cultural experience which reflects positive Irish values. Cork city has a population of some 150,000, with a further 100,000 in its hinterland. Further details can be found at <http://www.corkcity.ie/>

7. UNIVERSITY COLLEGE CORK [UCC]¹²

UCC was established in 1845 as one of three Queen's Colleges at Cork, Galway and Belfast. The site chosen for the college is particularly appropriate given its connection with the patron saint of Cork, St Finbarr. It is believed his monastery and school stood on the bank of the river Lee, which runs through the lower grounds of the University. University College Cork (UCC) is the principal university in the province of Munster and the largest outside Dublin

UCC, provides over 120 degree and professional programmes through some 60 Disciplines.

The University offers an innovative, research-led curriculum, taught by world-class academics that consistently attracts a quality student intake. The University has a recurrent budget of €280 million. UCC comprises four Colleges:

- Arts, Celtic Studies and Social Sciences
- Business and Law
- Medicine and Health
- Science, Engineering and Food Science

¹ See also: <http://www.ucc.ie/en/about/UCCHistory/>

² For alumni of UCC see: <http://www.ucc.ie/en/alumni/who/>

UCC employs some 2,700 staff. The University is committed to building its capacity to carry out research of the highest international quality, and to providing research-lead teaching across the breadth of disciplines and specialisms typical of a traditional university. UCC prides itself on close connections with the professions, industry and the local community. Further information on Academic and Administrative Departments can be found on the UCC web site. The home page address is www.ucc.ie.



The University is directly funded by the Higher Education Authority (HEA), receives grant, fees and other income. Research income has for many years have been the highest in the State (in 2010-11 €80m). The University budgetary strategy continues to focus on decreasing its reliance on Exchequer income and promoting income generation through increasing post graduate and international fee income.

It has benefited very substantially (over half a billion euro) over the past ten years from national programmes aimed at developing research infrastructure, capacity and output, mainly funded through the National Development Plan and in line with the Government's Strategy for Science, Technology and Innovation. UCC has thus developed its key role in plans for the long-term economic and social development of the region and the country.

The University contains a number of highly prestigious research centres including the Alimentary Pharmabiotics Centre – www.ucc.ie/research/apc and the Tyndall National Institute. See <http://www.tyndall.ie/>. Indeed in early 2013, the University has been extremely successful in a recent SFI Research Centre programme, the largest joint state/industry research investment (€300m) in Irish history: UCC is to lead four of the seven centres, co-lead a fifth and is partner in the remaining two centres.

<http://www.ucc.ie/en/news/newsarchive/fullstory-215713-en.html>



The Main Quadrangle

GOVERNANCE

The functions of the University are performed under the direction of the Governing Body. The Academic Council, subject to the financial constraints determined by the Governing Body and to review by it, controls the academic affairs of the University. The main executive management group is the University Management Team, which works in support of the President.

University College Cork (UCC) was selected as Ireland's University of the Year 2011/12 by *The Sunday Times*. This award was given for a number of reasons including recognition of the University's position as the leading research institution in Ireland; the University's cosmopolitan character which encompasses an admirable student mix; the excellence of UCC's teaching and academic standards and the University's links with business and industry.

The *Sunday Times* award, which was the third occasion UCC received the award, followed on the heels of UCC becoming the only Irish university to achieve the unique status of Ireland's first five star university.

UCC is also the first university campus to be awarded the Green Flag for an environmentally friendly campus in a student-led innovation. UCC is proud of its achievement as the world's first university to achieve the ISO 50001 standard in energy management systems



Tours of the University & School/Departmental Visits

A virtual tour of UCC is available on <http://www.ucc.ie/en/visitors/see-do/>

8. EQUALITY OF OPPORTUNITY STATEMENT

University College Cork is an equal opportunities employer actively working towards full equality of opportunity in all aspects of University life.

9. HOUSING, EDUCATION, MEDICAL INSURANCE AND TAX INFORMATION

Housing

Renting in Cork

Houses - family homes €750 to €1,400 per month depending upon quality and location.
Apartments - €600 to €1,200 per month. The best sources of information for an individual seeking to rent accommodation are Letting Agents, Auctioneers, National and Local Press.
A selection of Cork Auctioneers is listed below:

O'Mahony Walsh & Associates	Tel: 021 4278606
James G. Coughlan & Assoc.	Tel: 021 4251500
Sherry Fitzgerald	Tel: 021 4273041

Buying and Renting Property in Cork

Information on renting and buying a property in Cork can be found on the following websites:

Comprehensive Irish Property websites for sales and lettings
www.daft.ie/

Cork based auctioneers, estates agents and property management company
www.choices.ie

Residential lettings and sales
www.sherryfitz.ie

Irish Auctioneers & Valuers Institute (IAVI) - Site containing a comprehensive listing of property and real estate from a selection of IAVI members.
www.ipav.ie

Irish property News - Online publication providing property listings and information relating to buying a property in Ireland.
www.irishpropertynews.com

Property website and home portal providing property, services, home and garden products and online mortgages.
www.myhome.ie

Education– Schools in Cork

There are several excellent schools in Cork City, located near the University, at primary and post primary level. The Department of Education & Skills, Communications Section, Dublin will provide further information on any queries in this connection Tel +353 1 8896400. The Department also has an Inspectors Office in Cork +353 21 4906011. Further information on finding a suitable school can be accessed via the Department website at <http://www.education.ie/en/find-a-school>.



Medical Insurance

There is no state run statutory medical insurance scheme in Ireland. Hospital medical treatment is generally speaking, free while visits to general practitioners cost around €60 each and all prescription medicines must be paid for. However many people choose to avail of private medical insurance to cover the cost of upgraded hospital treatment and to avoid sometimes lengthy waiting lists. There are three established medical insurance companies active in Ireland at present as follows:-

VHI - www.vhi.ie

Laya Healthcare - www.layahealthcare.ie

Aviva Health Insurance - www.avivahealth.ie

These companies offer tailor made health care plans which can be selected by employees according to their requirements. Subscriptions can be deducted from salary payments. Competitive rates are available to UCC staff. Further information is available on these providers via the Department of Human Resources.

The differences in cover between the various plans are highly complex. Contacting each company to assess which plan may be most suitable for your individual needs is best.

Personal Taxation

Income tax is deducted from employees' wages by their employers under a Pay as You Earn (PAYE) scheme and is calculated according to the annual salary received. For further and complete information concerning your own personal taxation situation, you are advised to contact the Revenue Commissioners directly. Information for those new to the Irish personal taxation system is available on the Irish Revenue website www.revenue.ie

10. USEFUL WEB LINKS

You Tube www.youtube.com/uccireland

Facebook www.facebook.com/universitycollegecork

UCC Virtual Tour www.ucc.ie/virtualtour

UCC Strategic Plan <http://www.ucc.ie/en/strategicplanning/strategic/>

www.movetoireland.com

Comprehensive website providing specific information for those relocating to Ireland from abroad.

www.cork-guide.ie

For general information on accommodation, restaurants, shopping, transport and weather in Cork.

www.citizensinformation.ie

Information on living and working in Ireland and information on public services. This website is a gateway to many Irish services.

www.emigrant.ie

Basic Information on Living and Working in Ireland including information on income tax and Pay Related Social Insurance (PRSI), housing, health services, citizenship and naturalization, the cost of living and education.

www.corkcity.ie

General interest site from Cork City Council providing information on Cork City.

www.cso.ie

Statistical information from the Government body responsible for compiling Irish official statistics on the economy, employment, trade, industry, population and the national accounts.

INFORMATION FOR CANDIDATES CALLED TO INTERVIEW

11. INTERVIEW FORMAT

Academic Appointments

Candidates for Academic posts are ordinarily interviewed by a Selection Board consisting of a number of internal staff members of the University and at least one external member.

Interviews for Academic posts are of approximately forty-five minutes' duration depending on the seniority of the position.

Candidates can expect to be questioned on their teaching experience, research record and academic administration and contributions to date. They would also most likely be asked to outline their interest in the particular post and their future plans in the area.

It should be noted that candidates will also be expected to give a presentation prior to the interview (probably on the preceding day). Such presentations are organised by Human Resources together with the relevant school/department and information relating to these will be forthcoming from a named staff member within that department.

Candidates can normally expect to be informed of the outcome of the interview within ten working days.

Should you require further information, please contact the Department of Human Resources, via e-mail to recruitment@ucc.ie or by telephone on 021 490 3603.

Non Academic Appointments

Candidates are ordinarily interviewed by a Selection Board consisting of a number of internal staff members of the University and for certain posts additionally, an external member.

The duration of interview is as detailed in the candidates invitation to interview letter.

Candidates could expect to be questioned on their work experience, skills and education and training record to date. They would also most likely be asked to outline their interest in the particular post and their future plans in the area.

Candidates can normally expect to be informed of the outcome of the interview within ten working days.

Should you require further information, please contact the Department of Human Resources, Recruitment Office via e-mail to recruitment@ucc.ie or by telephone on 021 490 3603.



President's Garden

12. DIRECTIONS TO THE MAIN CAMPUS [See Campus Map – 14]

The main campus of UCC is half a mile west of Cork city centre, about 15 minutes' walk along Washington Street. The College Gates on Western Road are ceremonial (foot access only): the entrance to the main campus is on College Road, and there are side entrances on Donovan's Road, Gaol Walk and other entrances on College Road. Other UCC locations around the city tend to have a single main entrance.

There are usually plenty of taxis in the city and at the airport, rail and bus stations, but check the location of the interview and make sure you give the driver the correct address. Taxis from the city centre cost about €8. ABC Taxis (021) 4961961 and Cork Taxi Co-op (021) 4272222 are two taxi firms that operate throughout the city and surrounds.

By Car

From the city centre, follow the signs to Killarney and West Cork: Go west out of the city along Washington Street; go through the first two traffic lights. Pass the River Lee Hotel on your left. Turn left at the third traffic lights by the old College gates (if you are walking you can enter the campus here or through the next gates up Donovan's Hill). Go up Donovan's Road, past the Honan Chapel on your right; At the top of the hill, turn right onto College Road; For the main entrance to the College go 200m further down College Road, on your right. Detail on: [Cork City and Main Approach Routes](#)

Parking – See Maps, Section 14

Parking on the main campus is EXTREMELY restricted and is limited to permit holders, deliveries, those on official business and cars with disabled stickers. Other UCC locations have very limited visitor parking particularly during term time. Some visitor parking may be found in

Perrott's Inch and Perrott Avenue car parks on an hourly charge.

Perrott's Inch car park is located on Gaol Walk and may be reached by passing the main UCC entrance on Western Road and turning left at the next traffic lights. The car park is located on the left hand side before the bridge.

To get to the Perrott Avenue car park, drive to the top of Donovan's Road and turn right into College Road. Perrott Avenue car park will be immediately on your left. If you are driving to UCC for interview, please allow yourself plenty of time to find parking. Detail on: [Visitor Parking](#)

By City Bus

UCC is served by two City Bus routes (No.205 and No.208) connecting the campus to Cork City Centre via Washington Street and St Patrick Street. Bus stops are located on College Road/O'Donovan's Road (Route No.205—with services every 15 minutes Monday to Friday) and Western Road (Route No. 208—with services every 10 minutes Monday to Friday). Route No 210 buses serve Bandon Road at close walking distance to the Main Campus. Detail on: [Bus Routes Serving UCC](#)



By Train

Train services to Cork are operated by [Iarnród Éireann](#) (Irish Rail) and stop at Kent Station. Accessibility to Cork is excellent with an hourly intercity service [to and from Dublin Heuston Station](#) with a travel time of 2.5 hours. There are also frequent commuter services to/from Mallow, Midleton and Cobh.

City bus [No 205](#) services operate between Kent Station and UCC. Taxis from the train station to UCC cost approximately €10.

See the [Train and Bus to UCC](#) Map. Full details on train times can be accessed via [Irish Rail](#) or by contacting Rail Passenger Enquiries 021 4557277.

By Coach

Express coach services to Cork from Dublin and Dublin Airport are operated by [Aircoach](#) and [GoBe](#)) and from Limerick/Galway, operated by [CityLink](#).

In addition [Bus Eireann](#) operates an Expressway service from Dublin to Cork, with the service operating 6 times per day (every two hours from 7.30 am to 5.30 pm) and a journey time of three hours.

Taxis from the bus station cost approximately €10. There is an overnight coach to and from London (Victoria Bus Station) which travels via the ferry service between Rosslare (Co Waterford) and Fishguard or Milford Haven (Wales).

By air

Cork Airport has frequent flights to London with Aer Lingus (Heathrow and Gatwick) and RyanAir (Stanstead and Gatwick) and to a wide range of other UK and European destinations. A full range of airlines and destinations can be accessed via [Cork Airport](#). Taxis from the airport cost approximately €18 and there is also an airport bus every hour during the day. All the major car rental companies have desks at the airports.

Entry Visas

People from certain countries need a valid Irish entry visa before they can land in the country. You do not need a visa to land in Ireland if you are a citizen of one of the countries listed on the following link <http://www.foreignaffairs.gov.ie/home/index.aspx?id=8605>

If you are not from one of the countries listed above you will require an entry visa. To apply, contact the Irish embassy or consulate in the country where you live. It may also be possible to apply online if you live in a country where the online facility is available. [Information on Visa Entry Requirements](#)

Please note: The standard non-refundable visa application processing fee is €60 for a single-journey visa. This will be valid for one entry into the State within 90 days of issue. If you then wish to leave the State (this includes travel to Northern Ireland) you will then need a re-entry or multiple-entry visa to re-enter the State.



Cork City

13. EXPENSES FOR CANDIDATES ATTENDING FOR INTERVIEW

Candidates travelling from a distance of at least 120km outside of UCC are entitled to claim expenses for travelling to UCC, on production of original and complete receipts in accordance with the following **maximum allowance limits**:

Candidates travelling from within Ireland (including Northern Ireland)	€125
Candidates travelling from Great Britain	€250
Candidates travelling from mainland Europe	€500
Candidates travelling from all other locations	€1,200

Candidates should always choose the most economical means of travel. Public transport should be used where feasible and public transport costs at the standard class train rate will be re-imbursed, irrespective of car usage where such direct public transport exists. Full details on the candidate expenses policy can be found at:

<https://www.ucc.ie/en/hr/policies/recruitment/expenses/>



Accommodation

Costs of accommodation should be borne out of the allowance available as detailed. There are a number of suitable guesthouses in the vicinity of the University as follows:

Garnish House, Western Road (Tel +353 21 427 5111)

Crawford House, Western Road (Tel +353 21 427 9000)

Prices: Approximately €60 for a single room.

Further accommodation listings can be provided by the Recruitment Office. Candidates requiring assistance in booking accommodation should contact the Department of Human Resources, Recruitment Office on 021 490 3603 or e-mail: recruitment@ucc.ie

Administration

An expenses form <https://www.ucc.ie/en/hr/policies/recruitment/expenses/> should be completed and receipts must be submitted in respect of costs claimed and should be securely attached.

Please forward the completed expenses form to the Recruitment Office for approval following interview.

Payment will be made directly into a candidate's bank account on completion of the required bank details on the expenses form.

Expenses Claims, once submitted, will normally take a minimum of six weeks to process.

Should you have any queries concerning this expenses policy or require any further assistance or additional information, please contact the Department of Human Resources, Recruitment Office on 021 490 3603 or e-mail: recruitment@ucc.ie



Blarney Castle

14. CAMPUS MAPS

Download:

Main Campus Map at:

<http://www.ucc.ie/en/visitors/maps/>

Visitor Parking Map at:

<http://www.ucc.ie/en/visitors/parking/>

Places to Eat on Campus:

<http://www.ucc.ie/en/visitors/eating/>